



The United Benefice of Orsett, Bulphan and Horndon-on-the-Hill



Role Description – Messy Church Kitchen helper

Responsible to

Messy church leader and through him or her to the Rector

Person specification

- To be a person of integrity who seeks to serve in a gracious, Christ-like manner and who treats each member of the Parish with respect and dignity
- To have a love of Jesus Christ and a desire to share your faith with the families through actions and words
- To uphold the Vision and Values of the Church and support the Rector through prayer and a positive attitude
- To support the Rector and the Vision and Values of the Church
- To be present, available and reliable
- To maintain confidentiality and share any concerns with the Rector
- To have a positive, cooperative, helpful, loving and forgiving attitude

Key roles and responsibilities:

- To obtain a basic food hygiene certificate and provide a copy to Messy Church leader
- To attend planning meetings
- To inform the planning team your availability
- To help choose the menu
- To shop for the agreed menu and give receipts to treasurer for reimbursement
- To prepare and cook the meal
- To organise the kitchen
- To provide families with refreshments and biscuits as they arrive
- To set up the dining table
- To serve the meal
- To have a willingness to share your own ideas and limitations
- To leave the school kitchen/staff room in the same condition as found

Safeguarding:

- To read and adhere to all aspects of the Benefice Safeguarding Policy
- To complete a Parish Form, providing 2 references, and a Confidential Declaration Form before commencing the role.
- To undertake an enhanced DBS check if required.
- To undertake online C0 and C1 basic safeguarding training

Role description created June 2020

